**The Specialty Occupation: SAP PPM Consultant**

This letter is to provide the itinerary of definite employment of our employee Mr. Navneet Krishna Kumar Damani. I Dream Systems, Inc. is the actual employer. Whether the employee is designing and developing computer applications or implementing a project, I Dream Systems will retain complete control on their employees. Accordingly, each assignment and daily activities are controlled by this company. The company’s employees are computer experts with specialized knowledge and skills that design, develop and implement customized computer software. In sum, the beneficiary is direct employee of I Dream Systems at all times.

Term of Employment – Full Time Employment

Joining Date – 8th September, 2015

Client Name – TekisHub Consulting Services LLC (End Client – Schlumberger)

Job title – SAP PPM Consultant

Location of Work – 1430 Enclave Pkwy, Houston, TX 77077.

Salary – 11200 USD monthly and company provided benefits; quarterly bonus based on company performance and company’s discretion

Mr. Damani’s job duties are below but not limited to:

* Conduct requirement gathering workshops Analyze business processes and gather requirements for Portfolio And Project Management (PPM) Module of SAP; (20%)
* Propose PPM solution design and communicate leading practices for the PPM module SAP; (10%)
* Propose Perform Fit Gap Analysis of the requirements; (5%)
* Document Blueprint for the design proposed; (25%)
* Document Blueprint for the design proposed Conduct Realization-Build Phase Activities – Configuration Development, Testing, Data Conversion and Go-live; (30%)
* Prepare Go-live Presentation; (5%)
* Provide Post Go-live support; (5%)

**I Dream Systems Manager**

Mr. Damani will report to I Dream Systems Inc President Rajkumar Kandasamy.

**Worksite Location**

Mr. Damani will serve as a SAP PPM Consultant at the end client (Schlumberger) office at 1430 Enclave Pkwy Houston TX 77077.

**I Dream Systems Performance Review**

I Dream Systems has extensive performance review process with goals and expectation.

Below are some of the highlights:

* Annual goal setting for each employee by I Dream Systems Manager in January
* Quarterly feedback from Customer Supervisor on our employee
* Half yearly performance review with I Dream Systems Manager
* Annual performance review with compensation review in December

Mr. Damani’s Half yearly and Annual performance review would be performed by I Dream Systems President Rajkumar Kandasamy, based on outcome salary revision will be decided each December by I Dream Systems management.